Application for early submission of Doctor of Philosophy (PhD) thesis

Candidates undertaking a higher degree by research at the University of Sydney are required to submit the thesis for examination after a minimum length of candidature. Queries relating to the early submission of a higher degree by research thesis should be directed to the appropriate faculty office in the first instance.

In relation to early submission of a PhD thesis the University of Sydney (Higher Degree by Research) Rule 2011 states:

4.18 Earliest date for submission of thesis for examination

(1) For the purposes of this clause, a student’s candidature will be considered by the University to include any periods of credit granted under clause 4.06 of this Rule.

(2) Subject to clause 4.06 and this clause 4.18 a student may not submit a thesis for examination earlier than the end of the sixth semester of enrolled candidature.

(3) The Dean may permit a student to submit a thesis for examination not earlier than the end of the fourth semester of enrolled candidature provided that the student holds one or more of the following academic qualifications from the University or from such other university or institution as the Dean approves:

(a) a Master’s degree completed primarily by research;

(b) both the Bachelor of Dental Surgery and the Bachelor of Science (Dental) with honours;

(c) both the Bachelor of Medicine and the Bachelor of Science (Medical) with honours;

(d) both the Bachelor of Veterinary Science and the Bachelor of Science (Veterinary) with honours.

(4) The Dean may, on the recommendation of the student’s supervisors and Head of Department, permit a student to submit a thesis for examination up to one semester earlier than the periods prescribed in sub-clauses (1) and (2), provided that, in the opinion of the Dean, evidence has been produced that the student has made exceptional progress in his or her candidature.

(5) The Chair of the Academic Board may, on the recommendation of the Dean permit a student to submit a thesis earlier than the periods prescribed in sub-clauses (1)-(3), provided that, in the opinion of the Chair of the Academic Board, evidence has been produced that the student has made exceptional progress in his or her candidature.

To complete the application for early submission of a thesis, and in accordance with the clause set out above, the form must:

1. Clearly state the length of time by which candidature is requested to be reduced (and thesis to be submitted early) and the reason; and

2. Attach any supporting documentation

Section 1: To be completed by the student

<table>
<thead>
<tr>
<th>SID:</th>
<th>Student:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Thesis title:</td>
<td></td>
</tr>
<tr>
<td>Faculty:</td>
<td>Department/School:</td>
</tr>
<tr>
<td>Current earliest date of submission:</td>
<td>Supervisor:</td>
</tr>
</tbody>
</table>

I wish to submit my thesis early by .......................................................... for the following reasons:

(insert length of time candidature to be reduced)

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Signed: Date:

Revised January 2015
### Section 2: To be completed by the Supervisor and forwarded to the Head of Department

I **recommend** the early submission of this candidate’s thesis by …………………………………… for the following reasons:

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Signed:  
Date:

### Section 3: To be completed by the Head of Department and forwarded to the Faculty Office

I **recommend** the early submission of this candidate’s thesis by …………………………………… for the following reasons:

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Signed:  
Date:

A Dean may approve the early submission of a thesis on grounds of either academic qualifications or exceptional progress. The Dean should complete either Section 4A or 4B.

### Section 4A: To be completed by the Dean, where the Dean wishes to recommend an earlier date for submission on the basis of academic qualifications and forwarded to the Academic Board

(applications should be sent to: Executive Officer to the Academic Board, University Secretariat, A14)

I **approve** the early submission of this candidate’s thesis for a maximum period of one semester on the basis of the following academic qualification (please tick the appropriate box)

- A Master’s degree completed primarily by research
- Both the Bachelor of Dental Surgery and the Bachelor of Science (Dental) with honours
- Both the Bachelor of Medicine and the Bachelor of Science (Medical) with honours
- Both the Bachelor of Veterinary Science and the Bachelor of Science (Veterinary Science) with honours

Signed:  
Date:

### Section 4B: To be completed by the Dean, where the Dean wishes to recommend an earlier date for submission on the basis of exceptional progress and forwarded to the Academic Board

(applications should be sent to: Executive Officer to the Academic Board, University Secretariat, A14)

I **approve** the early submission of this candidate’s thesis for a maximum period of one semester on the basis of exceptional progress

Signed:  
Date:

This form should be forwarded to the Chair of the Academic Board as appropriate

### Section 5: To be completed by the Chair of the Academic Board

I **approve / do not approve** the early submission of this candidate’s thesis by …………………………………… for the following reasons:

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....................................................................................................................................................

Signed:  
Date: