ENROLMENT 2012

If you have not already pre-enrolled through MyUni, or if your Faculty does not permit web pre-enrolment, you must complete, sign and lodge this form, together with any other forms required by your Faculty, at your Faculty Office, no later than 4.00 pm Friday, 28 October 2011. You may lodge this form in-person, fax it or mail it to your Faculty Office.

PLEASE ENSURE YOU PRINT CLEARLY

Section 1: To be completed by all students.

Student number:................................................................................................... Award course: ..............................................................

Family name:.......................................................................................................... Given names: ........................................................................................

Do you expect to complete your award course by the end of 2012?  Yes □  No □

Do you intend to suspend your candidature in 2012?  Yes □  No □

(If yes, attach your application if the suspension has not yet been approved)

Do you have a disability, impairment or long term medical condition which may affect your studies?  Yes □  No □

If you do, please indicate the area(s) of impairment by placing a tick in the appropriate box(es) below.

☐ Hearing  ☐ Learning  ☐ Mobility  ☐ Vision  ☐ Medical  ☐ Other  ☐ Other

Would like to receive advice on support services, or equipment and facilities which may assist you?  Yes □  No □

Section 2: To be completed by Postgraduate Research Candidates only.

Do you intend to re-enrol in your current award course in 2012?  Yes □  No □

If you are re-enrolling in 2012, please indicate whether your candidature will be full-time □ or part-time □

(Faculty permission must be obtained for any change to your candidature.)

Section 3: To be completed by Bachelor of Medicine/Dentistry/Veterinary Science Students only.

Please circle your 2012 Enrolment Year.  1 – 2 – 3 – 4 – 5 – 6

Section 4: Unit of study choices to be completed by Coursework Postgraduate students or Undergraduate students enrolled in Faculties other than Medicine, Dentistry and Veterinary Science.

February Semester Units

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July Semester Units

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Section 5: To be completed by Undergraduate Architecture, Science, Sydney College of the Arts and Economics students.

Please state your intended award course major(s) or stream e.g. Accounting, Chemistry etc. .................................
Privacy Statement

By completing the various sections of this enrolment package you are supplying the University of Sydney with information about yourself. The University needs this information to maintain a record of your academic achievements, communicate with you, assist you if you have a disability and maintain contact with you when you have graduated. The University may also use your contact details to attempt to contact or locate you or to notify the relevant authority if there are reasonable grounds to be concerned about your welfare or safety.

The information you supply, together with the record of your academic achievements, is stored in the University Student System and is made available to the faculties and departments relevant to your studies and to those administrative sections of the University with responsibility for the maintenance of aspects of your record. Information will also be disclosed to relevant government departments and agencies in accordance with their directives. Much of the information collected from you is required by the Commonwealth Department of Education, Employment and Workplace Relations (DEEWR), the Department of Immigration and Citizenship (DIAC) and the Australian Taxation Office (ATO). The University is not permitted to accept your enrolment unless the required information is provided.

If you were admitted to the University via the Universities Admission Centre (UAC), the University returns a portion of the data originally supplied by that organisation as confirmation of your acceptance of the offer of enrolment they made to you on behalf of the University. If you are undertaking an approved program of study that leads to registration as a health practitioner, the University is authorised and required to provide the Australian Health Practitioner Regulation Agency (AHPRA) with certain information collected in this enrolment package and about your enrolment status. If you are resident at one of the residential colleges affiliated with the University, a copy of your results may be supplied to your college each semester. Your college will request that you complete a form authorising the University to provide the results to them, which they will send to the University. All students in receipt of a Centrelink payment can also expect to have their study circumstances reported automatically to Centrelink via the Centrelink Academic Reassessment Transformation (CART) facility.

A digital photograph is taken of each student and is stored electronically on the University’s card management system. The photographs are reproduced on University Student Identity Cards and are also available to Faculties and Departments for legitimate University purposes. The names and current working topics of postgraduate research students may be published in electronic or printed media highlighting research at the University. If you do not want these details published you should inform the Dean of your faculty in writing.

An electoral roll of students is provided to recognised student organisations each year to enable the conduct of elections. In addition, your contact details will be provided to the student organisations you have expressed a desire to join. The University may also access your records to identify students who may be eligible for employment opportunities in the University and outside. You will be notified of the possible employment placement and invited to apply. No employer or sponsor will be provided with your results or other information without your consent in advance. The University will confirm your graduate status (only your name, degree(s) conferred and date(s) awarded) on receipt of a written request without seeking your consent.

Other than the exceptions above, the University does not disclose personal information about students (including photographs) except with the consent of the student concerned, or where required or authorised by legislation or other legal instruments. You have the right to access and correct any personal information concerning you held by the University in the student and financial databases. Routine corrections, changes and enquiries should, in the first instance, be directed to your Faculty Office.

Conditions of Enrolment

1. Arrangements for courses, including staff allocated, as stated in the Calendar or any other publication, announcement or advice of the University, are an expression of intent only and are not to be taken as a firm offer or undertaking. The University reserves the right to vary arrangements for courses, including staffing, at any time, with appropriate notice.

2. The University reserves the right to cancel your enrolment in the following circumstances:
   - Exclusion from faculty or board of studies, and/or courses.
   - False or misleading documents or statements.
   - Failure to pay loans, fines, fees or student contribution amounts (HECS).

3. That you agree to comply with the by-laws and regulations of the University of Sydney.

4. That you may not enrol concurrently in another award program that is not already a combined program approved by the Senate, unless approved in writing by the relevant deans.

Lodge this form at your Faculty Office NO LATER THAN 4.00pm Friday 28 October 2011.

I have read the above Statement and Conditions and agree that I will comply with the University Conditions of Enrolment.

Signature: ___________________________________________________________ Date / / 2011

Daytime Telephone Number: __________________________ Email Address: __________________________